February 14, 2012

Kim Nelson

223 Expressway Court

Virginia Beach, Virginia 23462

Dear Ms. Nelson,

I am inquiring a potential internship for your company, Red Clark Studios. I am a student in Tallwood High School’s Global Studies and Languages Academy. To graduate from the academy, I have to complete an internship for 40 hours that relates to my academy senior research project. My research question is “How extreme is promotions and advertising in the global society today?” I want to experience how a marketing company catches a target market's attention, and see what programs your company uses.

Also, I was wondering if your company works on the weekends, since I have school on the weekdays till 2pm. I can intern on the weekdays too, but only after 2pm. If you have any additional questions and concerns please feel free to contact me at araleefajardo@gmail.com or my cellphone of (757) 270-6310. Thank you for your time and have a great day.

Sincerely,

Aralee Fajardo

4025 Bakerfield Rd.

Virginia Beach, Virginia 23453